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September 1, 2021

Dear Concessionaire,

The 148th Caledonia Fair is just a few weeks away. In the past we have sent you admission passes in the mail. To minimize postage expenses, we are sending you this note via e-mail and will have your admission passes for you when you arrive on site for set-up. If you distribute admission passes to staff ahead of the Fair, please let us know and we will mail them to you.

When you arrive for set-up, please report to the Fair Office beside the main gate. We will give you a location number, provide your admission passes, and issue a car pass (for outside concessionaires).

Outside Concessionaires: During the Fair, cars **must** be removed from the grounds no later than 3pm Thursday, 9 am Friday and Saturday, and 10 am on Sunday. This will be strictly enforced. You must park in the designated concession parking area. Please treat the parking volunteers with respect- they have the safety of our guests as their number one priority.

Please Note:

- No Parking is permitted along the riverbank. It is reserved for emergency vehicle access.
- Please break all cardboard down, bundle and tie it, then place it next to the garbage receptacles.
- Please arrange for staff admission prior to the fair. We will not hold passes at the gate. You may purchase up to 10 additional SINGLE admission passes for \$5 each at the Fair Office. These must be purchased before September 30th.
- Please remember to bring commercial grade, grounded extension cords to facilitate electrical hookup.

If you have any questions or concerns, please don't hesitate to contact us.

Sincerely,

Ian D Thompson Manager, Caledonia Fair

Note: Inside concessionaires do not receive a car pass since there is no parking area available by the Riverside Exhibition Centre. Four additional admission passes will be issued to inside concessionaires instead.